Board of Fire Commissioners
Glenville Fire District # 2
January 05, 2026

1. Treasurer seated as Chairman Pro Tem 7:08 pm
2. Meeting called to order at 7:09pm
   Attendance: Commissioners - Jeff Sheely, Joe Lacoppola, Mike Mchale, John Mcleod,Richard Doyle Treasurer Chris Breslin, and Secretary William Coppola, Chief Glenn Kreig
3. Treasurer calls for the results of Commissioner's election held 09, 2025. Secretary read the results for the two commissioners Jeff Sheely and Joe Lacoppola.
4. New Commissioner(s) sworn in by Chris Breslin. Two new commissioners, Jeff Sheely for a 4 year term, and Joe LaCoppola for a 5 year term.

5. Mike Mchale nominates Joe LaCoppola as chair. 7:13pm

Seconded by Richard
Ayes: 5 Noes:0

6. Mike Mchale nominates Richard Doyle as Vice Chair

Seconded by Joe
Ayes: 5 Noes:0

7. Approval of January Organizational resolution for appointments as stated in the resolution - 7:17pm

   Motion: Richard Seconded: Mike
   Ayes: 5 Noes: 0
   Motion Carried
   Moved
   Seconded
   Action [x] Carried ( ) Carried as amended
   That the following be approved:
   1. Affirm the appointment of E. Gray Watkins as Attorney for the District
   2. Designate the official bank as:
   a. First National Bank of Scotia – not more than $4,000,000 on deposit and collateralized as required.
   b. Affirm the requirement for two approved signatures for the signing of checks.
   3. Empower the Chairman or Vice Chairman to sign approved contracts on behalf of the
   district
   4. Affirm the appointment of LOSAP Administrator
   a. Firefly Admin, Inc.– Craig T Relyea
   6 Brunswick Road, Suite #8, Troy, NY 12180
   518-687-1400
   craig@fireflyadmin.com
   5. Affirm the appointment of LOSAP Financial Advisor/Investment Firm
   a. Arrow Bank National Association (Arrow Bank)
   250 Glen Street
   Glens Falls, NY 12801
   518-793-4121
   6. Affirm the appointment of Access Health Support as provider for physical exams -7:19pm
   7. The official newspaper is the Daily Gazette of Schenectady 7:19pm
   8. Mileage reimbursement for approved official business, and on submission of an
   expense account, is equal to the prevailing I.R.S. rate. 7:19pm

9. Annual reimbursement stipend for District Secretary is _$3000 , District Treasurer is $3000
10. The District shall maintain membership in the following Associations:
a. Association of Fire Districts of the Town of Glenville, NY
b. Association of Fire Districts of the State of New York
11. Appoint Treasurer to do financial transactions for the District Board
12. Affirm the appointment of Bryans and Gramuglia to perform the annual audit

8. Approval of 2026 Meeting Schedule - 7:21pm
   Motion: Richard Seconded: Mike
   Ayes: 5 Noes: 0
   Motion Carried
9. Appointment of Standing Committee 7:23
   Standing Committee Reports
   A. Long Range Planning (J. Sheely / M . McHale
   B. Buildings and Grounds (R. Doyle / Jeff S.)
   C. Equipment (La Coppola/Doyle)

   D. Safety and Regulatory
   E. Communications and Warnings Richard/John
   F. Finance. Jeff/Mike/Joe/Richard
   G. Service Awards Program - Joe/Richard
   H. Medical Programs/Physical Exams Jeff/Richard

   Motion to accept the discussed committee reports:
   Mike Seconded: John
   Ayes: 5 Noes: 07:05
   Motion Carried

   Motion to use Bryan and as the annual Audit.
   00

   9. Resolution for Appointments and Other Organizational Matters
   10. Resolution to Affirm Appointment of District Procurement Officer – Andrew Coppola
   Motion to accept Andrew Coppola
   Mike Seconded: John
   Ayes: 5 Noes: 07:05
   Motion Carried

   13. Appointment of Treasurer(Chris Breslin) as Administrator of LOSAP and District Funds
   Motion to accept the Administrator of LOSAP and district funds
   Richard Seconded: John
   Ayes: 5 Noes: 07:05
   Motion Carried

   14. Appointment of Secretary(William Coppola) as Custodian of Records and Records Access Officer
   Motion to accept the Custodian of Records and Records Access Officer
   Richard Seconded: John
   Ayes: 5 Noes:

Motion Carried

15. Affirm the appointment of Bryans and Gramuglia to perform annual audit
Motion to accept the Bryans and Gramuglia as annual audit.
Mike Seconded: Jeff
Ayes: 5 Noes:
Motion Carried

10. Approval of minutes from December 2025 update

Motion:Mike Seconded: John
Ayes: 5 Noes: 07:05
Motion Carried

11. 7:28pm Public Hearing and Requests for Use - One room request
Motion for room use February 11 6:30pm - 8:30pm for Glenville Rotary.
Motion to accept Room Request
Motion: Mike Seconded: Jeff
Ayes: 5
Motion carried.

Discussion on updating the calendar on the website to be up to date. Longer discussion on Secretary gaining access to the website to manage the minutes and agenda uploads.

12. Chairman's Comments - 7:30pm No updates.
13. Chief's Monthly Report 7:30pm. – 512 calls for 2025. Discussion on entering calls, and if someone else can enter them outside the Chief. Possibly add Lindsey as an additional person. Discussion on Iamersponding and who is paying. Discussion on the last bill, possibly 5 years ago for a 5-year term. Treasurer will look into this. Discussion about the truck that arrives tomorrow. Changed covers to red. The issue with that is red does not match the red of the truck. Doesn't look bad on the back of the truck. But underneath the pump panel looks obvious. Got a quote for replacement for around $1,000. Discussion on lettering on the new truck. Alplaus will go underneath the windshield. 2221 on the bumper. The steam engine emblems on the side. Jeff asked chief if the community asked when it would be in service. Chief said probably March 1st. Town might not let us use the hydrants in the winter since it isn't an emergency. Might delay the training on the engine to ready to get into service. Full day is needed just to move hoses over from old engine to the new engine. Discussion on the parking situation. Trailer and pickup will be outside. Rexford did offer some garage space in the interim. Move 222 over and in front of the air boat, but this will be very tight. Looking at options now. Chief had discussions about taking pictures of the old apparatus to be ready to sell. Discussion on FireTech selling the previous apparatus and possibly start conversations with them. Discussion on possibly it being used at the Glenville Training center. Call volume down from last year, but

    a. Training Report – New air packs have arrived and are in service. Losap for 2025 is completed and posted yesterday.
    b. Training –
    c. Request for External Courses
    d. Investigation/Credential committee
    e. Personnel Concerns

f. Equipment - Request for grant for forestry grant. It is all online now. Wait and see. Only had to ask for amount, requested of $7,000. New York State We are applying for two separate grants 1. the NYS Forestry gran which has already applied for and 2. the NYS V-Fire grant that we are looking to hire Kyla Meltzer again to write for us. This is due in February. Try for a fill station for our air packs.

8:05 Motion to approve Chiefs Report.
Motion: Mike Seconded: Jeff
Ayes: 5 Noes: 0
Motion Carried

14. New Business – 8:05 pm - None

15. Standing Committee Reports
    a. Long Range Planning (J. Sheely / M . McHale)- 8:05pm – Discussion on readjustment for the budget meeting, need to nail down discussion on going over the tax cap, and be prepared for that. Tax cap isn't keeping up with inflation. Utility bills have increased greatly. Discussion on Richard's last year should start a conversation sooner than later.
    b. Building and Grounds (R. Doyle / John Mcleod) 8:10pm – Will do a walkthrough shortly to look at the paint chipping. Possibly need to look at the roof. Roof inspection is needed. Members could possibly offer assistance for projects. Water marks on ceiling tile in community room. This is seen by the public so maybe address sooner than later. Next month lawn care bids need to go out. Mike has the quote for the kitchen cleaning. Mike will follow up on the quote. Jeff mentioned Visher Ferry kitchen was cleaned by " K and B" Company. John Mcleod is the one that handles the flag.

    c. Equipment 8:17pm Nothing to report. (La Coppola/ Doyle)

    d. Safety and Regulatory – 8:17 – PPE inspection next week (McLeod/McHale)

    e. Medical Program/Physical Examinations - 8:17 pm None

    f. Communications – 8:17pm None (Doyle/McLeod)

    g. 8:17pm - Finance - None Joe will send copies shortly. A little over a million dollars.

    h. Service Awards Program 8:17pm - None
    i. Special Committee Reports Truck – Discussion during Chiefs Report.

16. Treasurer's Report
    a. Review of Report – 8:19PM - Reviewed Balance sheet of November 31, 2025.
        i. Chris Breslin presented his report and showed bills to be paid balance of. Discussion on balance in checking for end of 2025 $100,576.04 is close

to the 2024 end of year. 988,621.36 in the savings. 286.61 in interest. Apparatus Reserve 16,881.83. Building Reserve $42,681.16. Equipment Reserve is $99,741.26. Total Assets $1,264,477.66. Discussion on Burnt Hills Hardware check bill that was incorrectly sent to us. Discussion on when the money will clear for the truck. Not tomorrow, but when Chief signs off that everything is set. Reminder that the total assets is over a million because the money for the truck is sitting there. Discussion on longer term can be put in Fire Glass, but can discuss in long range.

b. Review of findings from the reconciliation of checking statement First National Bank – Reviewed
c. Review of carry over and grants – Discussion on carry overs and previous months moves have us in a good place.

d. Review vouchers and considerations to pay – 8:29pm pm – Discussion on grant for packs, and still waiting for the Federal Grant to come in to cover the remaining 121,000, but paying the 6,000 difference today for our share.

Motion to accept the treasurers report 8:28pm
Motion: Mike Seconded: Richard
Ayes:5 Noes: 0

8:35pm Motion to pay vouchers 26-001 through 26-019 total of $47,565.04
Motion: Mike Seconded: John
Ayes: 5 Noes: 0
Motion carried

17. Old Business- 8:36pm – Motion to go into executive session.
    Motion: Joe Seconded: Richard
    Ayes:5 Noes:0
    Motion Carried

9:07
Motion to return from the executive session.
Motion: Joe Seconded: Richard
Ayes:5 Noes:0
Motion Carried

1. Mater arise - 9:08pm -
2. Adjournment 9:08 pm. Next Meeting February 9, 2026 7 pm.

Motion to adjourn 9:08
Motion: Joe Seconded: Jeff
Ayes: 5 Noes: 0
Motion carried