

**Board of Fire Commissioners
Glenville Fire District # 2
January, 14 2025**

Attendance: Commissioners Joe La Coppola, John McLeod, Mike Mchale,
Richard Doyle, Treasurer Tom Esmond Secretary William Coppola, Chief Glen
Kreig, Officers from Alapus. Jeff Heely

1. Meeting called to order by Treasurer Tom Esmond acting as Chairman Pro Tem - 7:05 pm

2. Treasurer seated as Chairman Pro Tem 7:06 pm - Any letters of Intent to serve as commissioners. One letter from Jeff Sheely received on 11/28/2024.

Motion to appoint Jeff Sheely as a commissioner for Glenville Fire District #2 starting 01/01/2025 ending 12/31/2025.

First Richard Doyle Second Joe LaCoppola

Ayes -4 No - 0

7:08 - Jeff swore and took his oath of office as Commissioner for the Glenville Fire District #2.

7:09 - Motion to Appoint Joe LaCoppola as the Chairman of the board

Motion: Mike Seconded: Richard

Ayes: 4 Noes: 0

Motion Carried

1. Treasurer calls for any letters of intent to serve as Commissioner beginning 01/01/25 ending 12/31/25.

2. New Commissioner Jeff Heely sworn in by Treasurer Tom Esmond 7:08

3. Nomination and Election of Chairman of Board of Commissioners 7:09

4. Chairman Confirms Media notification of time and place of Organizational meeting.

5. Nomination and Election of Vice Chairman -

Nominate Richard Doyle as Vice Chair

Motion: Mike Seconded: Richard

Ayes: 5 Noes: 0

Motion Carried

6. Approve the slate of firematic officers and swearing in of Firematic Officers by Secretary and collection of oaths of office for the town for the town Clerk.

Captain

Motion: Mike Seconded: Richard

Ayes: 5 Noes: 0

Motion Carried

7. Resolution for Appointments and other Organizational Matters.

That the following be approved:

A. Affirm the appointment of E. Gray Watkins as Attorney for the District 7:15

Motion: Mike Seconded: Richard

Ayes: 5 Noes: 0

Motion Carried

B. Designate the official bank as:

**Board of Fire Commissioners
Glenville Fire District # 2
January, 14 2025**

a. First National Bank of Scotia – not more than \$4,000,000 on deposit and collateralized as required.

b. Affirm the requirement for two approved signatures for the signing of checks.

Motion: Mike Seconded: Richard

Ayes: 5 Noes: 0

Motion Carried

C. Empower the Chairman or Vice Chairman to sign approved contracts on behalf of the district

Motion: Mike Seconded: Richard

Ayes: 5 Noes: 0

Motion Carried

D. Affirm the appointment of LOSAP Administrator

a. Firefly Admin, Inc.– Craig T Relyea

6 Brunswick Road, Suite #8, Troy, NY 12180

518-687-1400

craig@fireflyadmin.com

Motion: Mike Seconded: Richard

Ayes: 5 Noes: 0

Motion Carried

Mike Motion to accept 7:21 Second John

E. Affirm the appointment of LOSAP Financial Advisor/Investment Firm

a. Arrow Bank National Association (Arrow Bank)

250 Glen Street

Glens Falls, NY 12801

518-793-4121

Motion: Mike Seconded: Richard

Ayes: 5 Noes: 0

Motion Carried

F. Affirm the appointment of Access Health Support as provider for physical exams

Motion: Mike Seconded: Richard

Ayes: 5 Noes: 0

Motion Carried

G. The official newspaper is the Daily Gazette of Schenectady

Motion: Mike Seconded: Richard

Ayes: 5 Noes: 0

Motion Carried

H. Mileage reimbursement for approved official business, and on submission of an expense account, is equal to the prevailing I.R.S. rate.

Motion: Mike Seconded: Richard

Ayes: 5 Noes: 0

Motion Carried

I. Annual reimbursement stipend for District Secretary is _\$3000 ____, District Treasurer is _\$3000 ____, Deputy Treasurer/Assistant Secretary is _\$1000_____

**Board of Fire Commissioners
Glenville Fire District # 2
January, 14 2025**

Motion: John Seconded: Richard
Ayes: 5 Noes: 0
Motion Carried

J. The District shall maintain membership in the following Associations:

a. Association of Fire Districts of the Town of Glenville, NY

b. Association of Fire Districts of the State of New York

Motion: Mike Seconded: Richard
Ayes: 5 Noes: 0
Motion Carried

K. Appoint Treasurer to do financial transactions for the District Board 7:25pm

Motion: Mike Seconded: Richard
Ayes: 5 Noes: 0
Motion Carried

L. Affirm the appointment of Bryans and Gramuglia to perform the annual audit 7:25pm

Motion: Mike Seconded: Richard
Ayes: 5 Noes: 0
Motion Carried

8. Resolution to Affirm Appointment of District Procurement Officer

Motion to appoint Andrew Coppola.

Motion: Mike Seconded: Richard
Ayes: 5 Noes: 0
Motion Carried

9. Resolution to Schedule Meetings for 2025.7:35pm. The Company meetings were shared at this time as well so the board was aware.

Motion: Joe Seconded: Mike
Ayes: 5 Noes: 0
Motion Carried

10. Appointment of Standing committees by Chairman

A. Long Range Planning - Mike and Jeff

B. Buildings and Grounds - Mike, Richard, and John

C. Equipment - Richard, Joe,

D. Safety and Regulatory - John and Mike

E. Communications and Warnings - Richard and John

F. Finance - Mike

G. Service Awards Program - Joe and Richard

H. Medical Programs/Physical Exams - Richard and Jeff

11. Appointment of Treasurer as Administrator of LOSAP and district funds
7:45pm

Motion: Joe Seconded: Mike
Ayes: 5 Noes: 0

**Board of Fire Commissioners
Glenville Fire District # 2
January, 14 2025**

Motion Carried

12. Appointment of secretary

Motion: Joe

Seconded: Mike

Ayes: 5

Noes: 0

Motion Carried

13. Approval of January 2025 Agenda - 7:00pm

Motion: Mike

Seconded: Richard

Ayes: 5

Noes: 0

Motion Carried

14. Approval of minutes from December 2024 7:46pm

Motion: Mike

Seconded: John

Ayes: 5

Noes: 0

Motion Carried

Andy John for Chief

15. Public Hearing and Requests for Use - 7:55 pm February 15 - Birthday Party March 8
Chili Challenge -

7:04 pm - March 13 - ARA meeting

Motion: Mike

Seconded: John

Ayes: 5

Noes: 0

Motion Carried

March 8 Chili Challenge

Motion: Mike

Seconded: John

Ayes: 5

Noes: 0

Motion Carried

Towns Chief Meeting 03/27/25

Motion: Mike

Seconded: John

Ayes:5

Noes: 0

Motion Carried

Motion to accept the remaining Pistol Permit Course for
February 8-9 (2025)

April 12-13 (2025)

September 13-14 (2025)

Motion: Mike

Seconded: John

Ayes:5

Noes: 0

Motion Carried

16. Chief's Monthly Report - Attached 7:58 pm. -

a. Activity and Calls -

**Board of Fire Commissioners
Glenville Fire District # 2
January, 14 2025**

- b. Announcement of New Members:
- c. Equipment Report - two new gear have been ordered. 2 Thermal cameras were purchased.
- d. Training Report
- e. Misc
8:00pm Motion to Accept Chiefs Report
Motion: Mike Seconded: Joe
Ayes: 5 Noes: 0
Motion Carried

8:01 Motion to purchase 1,000\$ worth of flashlights for the firefighter.
Motion: Mike Seconded: John

8:33pm Ben Doyle requested to move back to social status. He works within the district and can respond within the district. During the member meeting there was certain conditions were set in place

Motion to move Ben Doyle from a social firefighter to Probationary Member to meet certain conditions set by the Chiefs.

Motion: Joe Second: Mike

Ayes : 4

Richard Doyle did not vote on this matter.

17. New Business - None 8:06 -

18. Standing Committee Reports

- a. Long Range Planning - None to report 8:06pm
- b. Building and Grounds - Need to sit down and discuss the bathroom near the entrance way and the issue with the Urinal. Look if there is any leftover paint from the previous paint job. Will take a closer look at the urinal to see if it needs to be replaced. Verizon had a representative reach out and will send someone over to look over at the land for a possible tower. 8:11pm.
- c. Equipment 8:16 -2 purchases of turnout gear and flashlight
(La Coppola/Doyle)
- d. Safety and Regulatory - 8:18pm Physicals in December, PPE annual inspection in January - Invoice for Cancer screening. Joe will attend next member meeting to discuss with members and how they can file a claim and need to setup beneficiaries. (McLeod/McHale)
- e. Medical Program/Physical Examinations - Rexford Physical 12/10/24 8:17pm.
(Gilpin/Doyle)
- f. Communications - None 8:18pm (Doyle/McLeod)
- g. Finance - None 8:18pm - (McHale/Gilpin)

**Board of Fire Commissioners
Glenville Fire District # 2
January, 14 2025**

20. Old Business- 9:12 - Reminder for March payment to the town of Glenville upcoming. Discussion on the room use. East Glenville charges 250. Richard will share other fire departments waivers and how they reserve rooms.

21. Mater arises - 9:17m -None -

22. Adjournment 9:17 pm. Next meeting February 10, 2024 7 pm.

Motion to adjourn `

Motion: Mike

Ayes: 5

Motion carried

Seconded: John

Noes: 0