



**Board of Fire Commissioners  
Glenville Fire District # 2  
March 11, 2024**

- b. Announcement of New Members: None
- c. Equipment Report - No updates on extractor. 8:16
- d. Training Report – Four drills. Back to basics, Lightweight construction, Ice water rescue, and HAZMAT. 2 members completed Fire Officer 1 modules. Cassandra Coppola completed Fire Officer 1. Members Drew, Arin, and Kurt completed Health and Safety Program Manager. Calderwood live burn. 4 live burns recertified with 942. Niskayuna 8:16. April 3 and 4th. Live shooter drill at HS. New members will be provided a paper copy of procedures, and signing off indicating they have reviewed them.
- e. Request for External Courses/Purchases – 8:01 – Discussions on egrant qualifications and a hiring a grant writer to assist in the process of applying for a joint grant(Volunteer Fire Infrastructure and Response Grant).

8:10 pm – Joe LaCoppola Motion to approve the contract for Grant Writing Services with Kyla Meltzer for the amount of \$3,000 and anything over to be reviewed.

Motion: Joe Lacoppola      Seconded: Andy Gilplin

Ayes: 5                              Noes: 0

Motion Carried

7. New Business

8:22 - Joe LaCoppola Motion to approve the purchase of 4 pagers.

Motion: Joe Lacoppola              Seconded: Andy Gilplin

Ayes: 5                              Noes: 0

Motion Carried

8. Standing Committee Reports

- a. Long Range Planning - Truck Committee Discussion. Updates have been provided. Form provided found attached to the march minutes. Discussion on CME learning program. Discussion on conditions of Stratton’s mutual aid agreement.

8:29 – Joe LaCoppola motions to enter Contract with proposed service NY state education certificate support with Sue Landry.

Motion: Joe Lacoppola              Seconded: Mike Mchale

Ayes: 5                              Noes: 0

Motion Carried

8:29 – Joe LaCoppola motions to accepts the conditions of Stratton’s mutual aid.

Motion: Joe Lacoppola              Seconded: Andy Gilplin

Ayes: 5                              Noes: 0

Motion Carried

- b. Building and Grounds              - 8:41 pm Mike - Lawn Service bids posted on the sign, and in the Gazette for approval next month. Walk around list for discussion. Fire house painting just the wood front side back. List of commercial painters. 6 vendors. Get some bids on painting. Gaps between apparatus door. Pavilion – discussed with Gary Hastings. Committee decide on that. Expand concrete. The men’s room, toilet needs stick to be looked at. New paint. discuss guest Wi-Fi.

**Board of Fire Commissioners  
Glenville Fire District # 2  
March 11, 2024**

- c. Equipment - None (La Coppola/Doyle)
  - d. Safety and Regulatory - None (McLeod/McHale)
  - e. Medical Program/Physical Examinations - 8:48 pm Cassandra Coppola and William Coppola annual physical scheduled this month. June AED battery life test. July Fire extinguisher test. (Gilpin/Doyle)
  - f. Communications and Warnings (Doyle/McLeod)
  - g. 8:50 - Review of Insurance Proposal from McNeil and Company – Andy, John, Joe met with Bill.  
(McHale/Gilpin)
  - h. Service Awards Program None (La Coppola/Gilpin)  
Review of resolution and motion to approved list of firefighters and points earned for calendar year 2023. Attached 8:48 chiefs presented. Colier needs military leave updated. Chief acknowledges its correct. Motion to complete review and approve the attached list of firefighters and their points rewarded in the calendar year of 2023. The attached list should be returned to the fire department. Posted for 30 days. That was completed.  
8:50  
Joe LaCoppola Motion to approve the purchase of 4 pagers.  
Motion: Joe LaCoppola                      Seconded: Andy Gilpin  
Ayes: 5    Noes: 0  
Motion Carried
  - i. Special Committee Reports - Truck committee had one meeting. Minutes will follow and be posted on the website. Information discussed in the Report provided by the committee.
  - j. Mew members - none
9. Treasurer’s report
- a. Review of Report – 9:07 PM Audit went well. Anthony had a few questions. Was pleased about policy and procedures. Followed all the recommendations. Awaiting firefly audit.  
  
Tom Esmond presented his report and showed bills to be paid balance of 37,347.83 dollars.  
  
Mike Motion to approve the treasurer’s balance sheet report  
Motion: Mike Mchale                      Seconded: Joe LaCoppola  
Ayes:                      5    Noes: 0  
Motion carried
- b. Review of findings from the reconciliation of checking statement First National Bank
  - c. Review of carry over and grants
  - d. Review vouchers and considerations to pay – 9:12

**Board of Fire Commissioners  
Glenville Fire District # 2  
March 11, 2024**

Mike Mchale Motion to pay vouchers 24-042 through 24-062, with the exception of 24-049, 24-050, 24-51 for the total of 37,347.83.

Motion: Mike Mchale                      Seconded: Joe LaCoppola

Ayes: 5    Noes: 0

Motion carried

10. Old Business – 9:28 Update Happy Rehab Certiorari, Gage vs State of NY – No updates. Greg sent notice to town. Awaiting response from town. Gage vs State of NY – Settled. Formally dismissed.

11. Matters arising – No response from vendor for walkway. No mention of that in new invoice.  
9:28 Service agreement for generator and service. Review. \$5,050. The quote is to 2027.3 year agreement for total. 9:32

Motion to enter in the 3 year term for total of \$5,559.60 for service agreement for generator and service by North east Cummins.

Motion: Mike Mchale                      Seconded: Joe LaCoppola

Ayes: 5    Noes: 0

Motion carried

9:33 – John Mcleod completed and submitted certificate of commissioners.

12. 9:34 - Motion to Adjournment Next Meeting April 8, 2024 7:00 pm.

Motion: Joe LaCoppola                      Seconded: Mike Mchale

Ayes: 5    Noes: 0

Motion carried